

**DRAFT**

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T/IX/M-9  
17 February 1965

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

Task Team IX - ADP Systems Library

Minutes of the Ninth Meeting - 15 February 1965

Members or Their Representatives Present

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DIA - Mr.   
CIA - Mr.   
NSA

- Dr. Chauncey Blair  
- Mr. Richard Munsterteiger  
STATE - Mr. Alonzo J. Covel  
AIR FORCE - Lt. Col. Robert R. McAnaw

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CSS - Mr.

1. Because of the short time between meetings, members had been provided with draft minutes <sup>of the eighth meeting</sup>. With several minor corrections, these minutes were approved as written. It was noted that the DIA representative has not yet been able to contact Mr. Hyman in OSD (I&L) as was suggested by Lt. Col. Yantis, JCS, as noted in the last minutes. It was agreed by the team that the proposed <sup>organization</sup> country code would probably be satisfactory for the sponsoring agency entry in the file description, but that additional information should be acquired reasonably soon on this topic so that a coding system compatible to that being developed by JCS could be generated.

2. The chairman next quickly summarized, for the benefit of those members who had not attended the last two meetings, the progress of the team in the last few weeks. The major point made by the chairman was the fact that the team effort has moved from an attempt to find

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GROUP 1  
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agreement on a subset of the continually changing proposed DIA description, to concentrate on those elements in the file and program identification area which this task team could agree upon. with the understanding that DIA could then add whatever elements it feels are necessary to fulfill its DoD obligations.

3. With the above in mind, the chairman then invited the NSA representative to provide the members with a new set of file and program identification elements. The list and a model lay-out of the two sets of items were provided to the members by the NSA Representatives. These were then considered in detail. It was agreed by

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8. The CIA representative again pointed out that it was his agency's desire to have an absolute minimum of reported elements in this reporting system and would like to see just the first ten fields of card type 1 format 1 plus the description of the file in a free field as the extent of the information to be furnished. The consensus of the team, however, was that the NSA material submitted, as amended, (in contrast to the CIA proposal) represented a reasonable reflection of the system description information to be supplied (see attached down classified excerpt), as outlined in USIB-S-13.1/4 dated 24 May 1963. It was noted by the group that ~~as it is~~ items g and h on the list in the USIB document (which listed nine elements) are not being responded to. However, the chairman stated he was prepared to explain the reasons for this non-response in these two cases. In view of the consensus of the team, except for the continued position of the CIA representative, the chairman asked him to take back the material as proposed by NSA (with the amendments) to determine what position CIA would like to take on how much it is willing to contribute to such system descriptions.

9. The chairman next called for any member who might like to assist in the next step of the task team's job, which is to prepare a proposed set of instructions based on the material submitted as amended by NSA. He specifically requested assistance from the NSA, CIA and Air Force representatives, who indicated that they would respond to this request by a telephone call to the chairman, to set up meeting dates in the next few days.

10. The chairman requested the secretary to officially note the appreciation of the team for the excellent home work that has been done by the NSA team member and his associates.

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11. The next meeting date was considered. In view of the undeterminable time it might take the team members to complete the tasks assigned by the chairman, it was felt best to leave the date of the next meeting open, with the date to be determined by a telephone call between the chairman, secretary, and members.



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